

PROCESS FOR ONBOARDING NEW ELDER BOARD MEMBERS

We encourage an intentional onboarding process for new board members. Taking into consideration the fiscal year and when these changes typically take place, here is an example of how that might work:

April:

Conduct the annual congregational business meeting to affirm the budget and any incoming LBA members in late April.

Immediately following elections:

LBA materials from the current fiscal year distributed to newly elected board members to allow them to become familiar with the types of reports that are reviewed monthly and other church business:

- Financial reports
- Minutes for the past year
- Copy of Guiding Principles
- Background and financial impact of sale of property
- Any major initiatives planned for the coming year
- Staff roles summary
- Read:
 1. "Pursuing God's Will Together"
 2. "Winning on Purpose"

Early May:

Orientation training meeting for new board members including one or two returning board members.

This orientation meeting includes the following:

1. Training on how to read financial reports
2. Training on the governance model used by the LBA
3. Review of expectations of board members
4. Understanding of major events of the previous year and a briefing on any upcoming
5. Talk through how a typical meeting operates

May:

New board members attend and observe the May board meeting

June:

New board members officially step into their role as LBA member